

Quick How-To:

How to Log Out of Shared Devices

Who is this for?

This guide is for anyone wanting to learn how to use public computers or shared devices while keeping accounts safe by logging out properly.

Step-by-Step Instructions

Step 1: Finish What You're Doing

- Before logging out, save your work and close any open tabs or programs.

Step 2: Log Out of Your Account

- Look for your profile name or icon.
- Click **Log Out**, **Sign Out**, or **Exit** — usually found under settings or menu.

Step 3: Clear Browser (Optional)

- If on a public computer, clear history or choose private/incognito mode next time.

Step 4: Fully Close the Browser or App

- Exit completely so no one can click "Back" and see your info.

You Did It!

You've safely logged out of a shared device — protecting your account and information.